

CITY ADMINISTRATOR LAKE VIEW, IOWA

Lake View, Iowa, population 1,113, is seeking a dynamic leader who will be able to see the big picture, and be a strategic thinker with the ability to make sound decisions that are in the city's best interest. The City Administrator should have knowledge of economic development and tax increment financing, long and short-term financial planning, including capital project and capital equipment planning experience, and be an active and approachable ambassador for the community.

Lake View is a tourist community located in west central Iowa, neighboring Carroll, Storm Lake, and Sac City and centrally located between Des Moines, Iowa, and Omaha, Nebraska metropolitan areas. There are 13 full-time, 5 permanent part-time and approximately 22 seasonal employees. The annual operating budget is approximately \$7.9 Million. To learn more about Lake View, the position profile, and job description, visit their website at <https://www.lakeviewlifestyle.com/>

Education and Experience

- High School diploma is required, while a graduation from four (4) year college or university with Graduation from an accredited College or University with an emphasis in Public or Business Administration, Accounting, or a related field is preferred
- One year of related experience and/or training in a municipality is required; or an equivalent combination of education and experience that provide the required knowledge, skills, and abilities.

Salary and benefits

- \$80,000 to \$100,000 annually, depending upon qualifications
- Holidays, Vacation, Personal, and Sick Leave
- Health and Life Insurance
- IPERS retirement benefits

Car Allowance

- A vehicle is provided or mileage reimbursement
- Must obtain valid Iowa Driver's License

Residency

- Residency within the city limits is required within six months of employment unless an extension is mutually agreed upon

Required Application Materials

Confidential materials such as a cover letter, resume, salary history, and five professional references should be sent to:

Elizabeth Hansen, Midwest Municipal Consulting LLC
ehansen.mmc@gmail.com
515-391-9816

Materials are due no later than noon CST on **June 2, 2023**.